

These Terms & Conditions set out the agreement between you, the pupil, and CS Driving School. By booking or attending driving lessons, you agree to abide by the following terms.

01 Cancellations

Cancellations require 24 hours' notice to avoid a full lesson charge. If cancelled with 48 hours' notice, 50% of the lesson fee will be charged. Emergency cancellations may be considered at the instructor's discretion.

02 Use of Vehicle for Practical Test

CS Driving School reserves the right to withdraw use of the car for a driving test if the pupil is not deemed test ready. Vehicle use for the test must be approved in advance & confirm availability before booking your test.

03 Driving Standards & Road Safety

Pupils are responsible for driving safely at all times. Any Fixed Penalty Notices (FPNs) or Notices of Intended Prosecution incurred during lessons or tests will be the pupil's responsibility and details passed onto the authorities.

04 Dashcam Recording & Data Protection

CS Driving School vehicles may be fitted with dashcams for insurance, safety, and quality assurance. Win Ko Limited complies with UK GDPR and ensures that any footage or pupil data is stored securely and used only for legitimate purposes. Personal data will not be shared with third parties without consent, unless required by law or the DVSA.

05 Licence, Entitlement & Insurance

Pupils must hold a valid provisional driving licence and inform the instructor of any changes to licence status or convictions immediately. Failure to do so may invalidate insurance, and the pupil may be held liable. Pupils may be asked to provide their driving licence share code and National Insurance number.

06 Health, Fitness & Medication

Pupils must ensure they are fit to drive. Lessons must not be taken under the influence of alcohol, drugs, or medication affecting alertness. The instructor reserves the right to refuse or stop a lesson if there are concerns about fitness to drive. The full lesson fee will still apply.

07 Late Arrival Policy

Pupils arriving more than 15 minutes late may have the lesson shortened without refund. Instructors will wait up to 15 minutes at the agreed pick up point before the lesson is deemed a "no show".

08 Instructor Responsibility

The instructor cannot be held liable for lesson postponements due to illness, mechanical issues, bad weather, or DVSA test cancellations. Occasionally, another CS Driving School instructor may be assigned, for example during illness or leave.

Pupil's Declaration

- I have read and understand the CS Driving School Terms & Conditions, including the cancellation policy.
- I have been made aware of the high standards required for the driving test.
- I understand that additional self-development is expected between lessons.
- I understand the need for safe driving and responsibility for legal compliance.
- I am aware that training vehicles may record lessons for insurance or quality assurance.

PUPIL SIGNATURE

DATE

☐ **Yes** ☐ **No** I agree to the Terms & Conditions set out above.